SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 18, 2011

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, May 18, 2011 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members Warren Stone, Keith Johnson, Al Coenen and Michael Olson. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, City Engineer Keith Yapp and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Stone and was seconded by Council Member Olson to approve the Agenda. A vote being recorded as follows: For: Council Members Stone, Olson, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

3. APPROVAL OF MINUTES

The May 2, 2011 and May 4, 2011 Meeting Minutes were approved with changes.

4. PUBLIC OPEN FORUM

Pete Norgren – 316 7th St. S., Sauk Centre, MN. Mr. Norgren stated that one week ago he purchased the property on the corner of 7th and Pine. This property was abandoned for 3 years before he purchased it. His plan is to demolish the building and have a vacant grass lot. He feels that the tax value is too high and is requesting it be lowered. See 7b.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. Police Chief Friedrichs reported that there were 216 verbal warnings and 290 ICRs in the month of April for a total of 506. He also reported that the switchover of Squad 1 has been complete and the squad has been in use since April 12th.

   Chief Friedrichs is requesting that citizens be vigilant and call the Police Department (351-7022) if they see any suspicious activity.

b. The EDA met on Tuesday, May 17th for their regular meeting and discussed the following:

   - Sauk Centre Opportunities provided a report.
   - Sauk Centre Chamber of Commerce provided a report.
   - Dunham Express provided a job report. They employ approximately 26-33 people.
   - Discussion on a proposal for EDA consulting. Staff was asked to develop a list of needs for the position.

c. The Airport Commission met on Monday, May 16th for their regular meeting and discussed the following:

- The Commission set a formula for setting fuel prices.
- Hangar renters will be invoiced monthly.
- Discussion on Schurman Land Lease rental.

Council Member Olson would like to see the Commission to come up with goals and objectives. He feels that this will help people understand the value of the airport.

7. ACTION ITEMS

a. Ambulance Director Kathy Struffert is recommending that Jasmine Huntington, Brianna Sebek and Quint Swedenberg be appointed as probationary EMT status. All three completed and passed the EMT classes through North Ambulance Training Center and have been actively taking ride-a-long shifts through their training.

A motion was made by Council Member Stone and was seconded by Council Member Johnson to appoint Brianna Sebek, Jasmine Huntington and Quint Swedenberg to probationary EMT status. A vote being recorded as follows: For: Council Members Stone, Johnson, Olson, Coenen and Mayor Kirckof. Against: None. The motion passed.

Mayor Kirckof recessed the Regular Meeting and re-convened the May 2, 2011 Local Board of Appeal and Equalization meeting at 7:00 p.m.

b. County Assessor Ramler provided the following synopsis of the recommended changes to the property market values to be used in the 2012 property tax payable calculation.

1. 94.58299.0000 No change
2. 94.58586.0034 No change
3. 94.57895.0000 No change
4. 94.57895.0006 No change
5. **94.58586.0017 Adjust to $94,400**
   94.58586.0024 Adjust to $110,600
   94.58586.0025 Adjust to $119,600
6. 94.58656.0078 Adjusted to $140,000 at the May 2nd Meeting
7. 94.59203.0000 No change

Assessor Ramler provided the Council with a lake lot comparison which was requested by the Council at the May 2nd meeting. He stated that for lake lots, the 1st 100 feet will be charged the flat rate and there will be a 25% reduction per foot thereafter.

See #4 above.

This property was in the process of changing ownership at the time of the May 2nd Board of Review meeting and has since closed. The physical address is 633 Pine St. S. and the parcel number is 94.58857.0000.

This property was foreclosed in 2008. Following the foreclosure proceedings, the property was marketed for 18 months and sold to an investment company. The investment company sold the property to the adjacent property owner (Pete Norgren) who is demolishing the building. The closing has taken place with a sale price of $16,000.

Values for pay 2011 - $85,900
Values for pay 2010 - $90,800
Values for pay 2009 - $81,000
Values for pay 2008 - $79,500

Mr. Norgren is requesting that the City consider a reduction in the market for the Pay 2012 property taxes based on his purchase price of $16,000.

Assessor Ramler recommended that the value not be below $32,000.

Mayor Kirckof recommended that the Council adjust it to $43,000 which is a 50% reduction.

A motion was made by Council Member Stone and was seconded by Council Member Coenen to reduce the 2012 property tax value on Parcel No. 94.58857.0000 to $43,000. A vote being recorded as follows: For: Council Members Stone, Coenen, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

A motion was made by Council Member Stone and was seconded by Council Member Coenen to make the following changes:

6. 94.58299.0000 No change
7. 94.58586.0034 No change
8. 94.57895.0000 No change
9. 94.57895.0006 No change
10. **94.58586.0017 Adjust to $94,400**
    94.58586.0024 Adjust to $110,600
    94.58586.0025 Adjust to $119,600
6. 94.58656.0078 Adjusted to $140,000 at the May 2nd Meeting
7. 94.59203.0000 No change

A vote being recorded as follows: For: Council Members Stone, Coenen, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

A motion was made by Council Member Johnson and was seconded by Council Member Olson to adjourn the May 2nd Board of Appeal and Equalization meeting. A vote being

recorded as follows: For: Council Members Johnson, Olson, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

Mayor Kirckof closed the meeting and 7:30 and re-opened the regular meeting.

c. The Park Board met and reviewed inconsistencies in the City Code as it relates to closing times for various parks and also park names. They have proposed that the City amend the Code so all parks close at 10:30 p.m. and changes also to include removing Sinclair Lewis Ballfield and adding Towerview Park Ballfield.

Council Member Olson introduced Ordinance No. 708, An Ordinance Amending City Code by Amending Section 90.03 Sinclair Lewis Park and Campground and section 90.04 Sinclair Lewis and Jaycee Softball Fields and Adding Section 90.05 City Parks. The motion was seconded by Council Member Coenen. A vote being recorded as follows: For: Council Members Olson, Coenen, Stone, Johnson and Mayor Kirckof. Against: None. The motion passed.

8. UNFINISHED BUSINESS

a. The following quote openings have been scheduled:

May 24 – 10:00 a.m. – 9th Street Sidewalk
May 24 – 10:30 a.m. – Mill and Overlay
May 24 – 11:00 a.m. – Morningview Park Well

9. NEW BUSINESS

a. The City has been approached by a group of business owners requesting that the City amend our Liquor Ordinance to allow a 2:00 a.m. closing time.

It was the general consent of the Council to send this request to the Policy committee for their review.

10. CONSENT AGENDA

The Council considered the following consent agenda items:

a. Schedule of Claims – total of unpaid claims: $184,777.27 and paid claims of $4,142.83 for a total of $188,920.10.

b. List of April checks totaling $190,465.57 (Check #031381-#031476 and ACH #1248E-#1269E and 3 payroll ACH transfers 04.08.11, 04.08.11 and 03.22.11)

c. Request from Joe Heinen, representing the American Legion Post 67 for a Temporary Premise Extension for a 3.2 On Sale Beer License for July 27 through July 31, 2011 for the Stearns County Fair.

d. Gambling Application for Exempt Permit request from the Knights of Columbus #4863 for bingo on July 27-July 31st at the Stearns County Fair.

A motion was made by Council Member Stone and was seconded by Council Member Olson to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Stone, Olson, Coenen, Johnson and Mayor Kirckof. Against: None. The motion passed.

11. INFORMATION ITEMS

a. The eighth annual Middle Sauk Water Festival was to be held at Sauk River Park in Melrose this year but due to the high water and wet grounds, it was moved and held in the Sauk Centre Civic Arena on Thursday, May 12, 2011. Even with the last minute changes, the Water Fest was a success. There were approximately 366 kids from Middle Sauk Area. Thanks to the Sauk Centre & Melrose Public Works and the volunteers for their help in setting up and taking down the tables along with the cleanup. Their help was greatly appreciated.

b. The Jose Cole Circus was held at the Civic Arena on Friday, May 6, 2011. Final tally showed 445 in attendance. This total did not include children two and under as they did not need a ticket.

Total Gross Sales	$4,663.00
City Share	$1,117.00

c. Civic Arena Craft, Vendor & Garage Sale – Saturday, May 21st from 8-4

d. Cleanup-Recycling Day – May 20 through May 21st – Civic Arena Parking Lot

e. National Guard Deployment Ceremony – May 25th at 3:00 p.m. at VictriVillage

f. Stearns County Emergency Management memo

12. ADJOURNMENT

A motion was made by Council Member Stone and was seconded by council Member Olson to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Olson, Coenen, Johnson and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 7:45 p.m.

Respectfully submitted,

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Mayor Brad Kirckof City Administrator Vicki M. Willer