SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, AUGUST 3, 2011

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, August 3, 2011 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Dennis Rykken, Council Members Warren Stone, Keith Johnson, Michael Olson and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, City Engineer Keith Yapp and Administrative Assistant Nicki Vogt. Mayor Rykken presided thereat.

Mayor Dennis Rykken was sworn in.

2. APPROVAL OF AGENDA

It was the general consent of the Council to approve the agenda with the addition of 9a – Storm Issues.

3. APPROVAL OF MINUTES

A motion was made by Council Member Stone and was seconded by Council member Coenen to approve the July 20, 2011 Regular Meeting minutes as presented. A vote being recorded as follows: For: Council Members Stone, Coenen, Olson, Johnson and Mayor Rykken. Against: None. The motion passed.

4. PUBLIC OPEN FORUM

Eric Hellerman DBA Next Door Bar. Mr. Hellerman is holding his 2 year anniversary party on August 27th and is requesting that one exit to the alley be allowed to be closed for this event. He stated that no businesses will be open during this event.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. A representative from Centerpoint was not able to attend the meeting to present the Police Department with a grant in the amount of $1,800. This funding is proposed to be used by the Department for the purchase of a Mobile 800Mhz radio which will be installed in the squad car.

b. Police Chief Friedrichs reported that there were 257 Verbal Warnings and 346 ICRs in the month of June for a total of 603.

Chief Friedrichs wanted to remind people that the 2-7 a.m. parking is monitored all year long.

Chief Friedrichs thanked all involved with the storm cleanup.

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c. Ambulance Director Struffert reported the Ambulance Department year to date totals as follows:

No loads/cancelled	46
ALS transfers	45
BLS transfers	59
Scene Transport	159
	309

d. City Planner Morton reported on the July 12, 2011 Planning Commission regular meeting as follows:

- Jim Jauss Conditional Use Permit – See 7a
- The Board reviewed the June 2011 Building Permit Report

e. The EDA met in regular session on July 12, 2011 and discussed the following:

- Discussion and recommendation on the on the revolving loan fund request of Sheyanne Sebek – See 7f
- Approval of first half 2011 TIF payments – See 7b
- Approval of first half 2011 Abatement payments – See 7c
- Approval of ad in Dairy Cattle Publication
- 2012 Budget discussion
- August regular meeting was cancelled

f. Mayor Kirckof presented the Council with the July 10, 2011 storm report as follows:

- Weather spotters were sent out at 7:45 p.m.
- At 8:09 p.m. power went out due to Xcel Energy transmission lines being out between Sauk Centre/Osakis
- A number of major trunk lines within the City were out due to fallen lines
- At 8:14 p.m. Stearns County Emergency Services attempted to sound the sirens; however they did not go off so the City of Sauk Centre tried to sound the sirens with no luck. The sirens did not go off due to the power outage and the lack of battery backup.
- At 8:45 p.m. the Emergency Services Director and others shut the City down (no traffic in, no traffic out) based on the number of power lines down.
- The shutdown ended at approximately 1:30-2:00 a.m.
- There were no injuries.
- Approximately 400-500 trees went down due to this storm.
- 13 out of 41 City building were damaged due to this storm.
- The City has applied for FEMA assistance.
- The Cities of Melrose, Alexandria, Osakis and Wadena helped during the clean-up.

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Mayor Kirckof stated that the City has looked into making the sirens battery back-up capable and this will come at a cost of $19,000. The City has also looked into the possibility of re-locating the sirens to areas with generators. More information will follow at a later date.

The Council thanked the community, staff and everyone involved for all of the hardwork during the clean-up.

Police Chief Bryon Friedrichs stated that this was a good learning tool.

7. ACTION ITEMS

a. The Planning Commission recommends approval of Resolution No. 2011-38, Approving a Conditional Use Permit for James and Shari Jauss. The approval is for the board, lodging and physical components of the proposed VictriVillage at Sauk Centre (former home school).

The proposal will allow a State licensed residential facility serving 17 or more persons.

Actual occupancy of the facility will be determined by the State Fire Marshal and is anticipated to be between 200-225.

This property will be utilized to provide self-sustaining transitional housing with a wellness program including education, job training, modern small scale naturally grown sustainable agriculture, church masses and services, wellness therapy, counseling, equine therapy and outdoor recreational uses such as nature trails, picnic area, softball, soccer and volleyball.

There will be a minimum of 150+ jobs created once the facility is operating at optimum capacity.

The facility will be a national model for transitional housing, therapy and job training for our nation's veterans and their families that suffer from the silent wounds of war.

Council Member Olson introduced Resolution No. 2011-39, Resolution Approving a Conditional Use Permit Request of James A. And Shari L. Jauss. The motion was seconded by Council Member Coenen. A vote being recorded as follows: For: Council Members Olson, Coenen, Stone, Johnson and Mayor Kirckof. Against: None. The motion passed.

b. The first half of the Pay As You Go payments are due to the developers on August 1, 2011.

Three contracts call for semi-annual TIF Payments as follows:

1. Riverview Townhomes $5,077.53
2. Sauk Centre Welding $18,620.81

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3. Cabinet Components $9,679.51
TOTAL $33,377.85

The EDA has reviewed the payments and is recommending approval.

A motion was made by Council Member Johnson and was seconded by Council member Stone to approve the 2011 PAYGO payments. A vote being recorded as follows: For: Council Members Johnson, Stone, Olson and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

c. The 2011 Fairway Pines semi-annual Abatement Payment is due August 1, 2011. The payment refunds the City Share of property taxes to the developer. The semi-annual payment due is $7,238.30.

The 2011 Dunham Express (8310 Commerce Drive) semi-annual payment is due July 15, 2011. The semi-annual payment due is $2,474.26.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the semi-annual abatement payment to Fairway Pines in the amount of $7,238.30 and to Dunham Express in the amount of $2,474.26. A vote being recorded as follows: For: Council Members Johnson, Stone, Olson and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

d. It was the general consent of the Council to set the Budget Workshop meeting for August 24th at 5:00 p.m. At this meeting, they will discuss the proposed 2012 budget for all operations and the Capital Improvement Project budget.

e. A representative from Centerpoint Energy was not present at the meeting.

f. At the July 6th meeting, the City Council referred the loan application of Sheyanne Sebek back to the EDA. The Council approved the loan in the amount of $50,000 contingent upon the EDA's approval that the proposed co-signer met the qualifications of guaranty.

The EDA has since met and has approved the co-signer following a financial review by a member of the EDA. They then referred the action back to the Council for a proposed amendment that $25,000 of the loan is unsecured and that $25,000 is secured by the co-signer. In effect, the co-signer will be released following the first $25,000 in payments.

A motion was made by Council Member Stone and was seconded by Council Member Coenen to authorize a $50,000 loan to Sheyanne Sebek with a co-signer for $25,000. A vote being recorded as follows: For: Council Members Stone, Coenen, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

8. UNFINISHED BUSINESS

a. Letters of Interest were presented to the Council regarding their interest in the position of Mayor to fill the vacated seat of Brad Kirckof until the special election to be held in

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conjunction with the November 2012 General Election. Candidates are listed in the order their Letters of Interest were received:

1. Alice Karakas
2. Dennis Rykken
3. Warren Stone
4. Chris Doege
5. David Thomas

Mayor Kirckof asked that each candidate briefly introduce themselves and list their reasons for serving, experience, etc.

Alice Karakas. Ms. Karakas stated that her strength is budgeting. She would like to work to get the LGA out of the general fund as it is to be used for special services only.

Dennis Rykken. Mr. Rykken stated that he moved to Sauk Centre in 1973 and has previously served on the Council.

Warren Stone. Mr. Stone stated that he currently serves on the Council. He ran for the Mayor position in the last two elections and was second place both times.

Dave Thomas. Mr. Thomas stated that he most recently served on the Council for 4 years and previously served on the Public Utilities Commission for 15 years. He has been a resident of Sauk Centre for 20 years.

A motion was made by Council member Coenen and was seconded by Council Member Olson to appoint approve Resolution No. 2011-40, Appointing Dennis Rykken as Mayor. A vote being recorded as follows: For: Council Members Coenen, Olson and Johnson. Against: None. Abstain: Council Member Stone. The motion passed.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following consent agenda items:

a. Schedule of Claims – total of unpaid claims: $181,857.40 and paid claims of $500.00 for a total of $182,357.40.

b. List of June checks totaling $270,389.48 (Check No. 031564 – Check No. 031659 and ACH No. 1291E – ACH No. 1318E; void lost Check No. 31104 and 4 Payroll ACH Transfers 06.30.11, 06.10.11, 06.17.11 and 07.01.11

c. Requests from Melanie Roering DBA M&M's Corner Bar and Richard Elfering DBA Sportsman's Bar for a temporary extension of a premise permit for an outdoor event

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(band and bean bag tournament) on Saturday, August 13, 2011 from 12:00 p.m. – 12:30 a.m.

A motion was made by Council Member Stone and was seconded by Council Member Coenen to approve the Consent Agenda. A vote being recorded as follows: For: Council Members Stone, Coenen, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

11. INFORMATION ITEMS

None.

12. ADJOURNMENT

A motion was made by Council Member Stone and was seconded by Council Member Olson to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Olson, Coenen, Johnson and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Rykken adjourned the meeting at 7:30 p.m.

Respectfully submitted,

_____ _____

Mayor Dennis Rykken City Administrator Vicki M. Willer

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