SAUK CENTRE CITY COUNCIL
SPECIAL MEETING
WEDNESDAY, AUGUST 29, 2011 – 5:00 P.M.

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Special Meeting on Wednesday, August 29, 2011 at 5:00 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Dennis Rykken, Council Members Mike Olson, Keith Johnson, Warren Stone and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Street Foreman Tom Johnson, Parks Foreman Dave Beilke, Police Chief Bryon Friedrichs, Ambulance Director Kathy Struffert, City Planner Sarah Morton and Administrative Assistant Nicki Vogt. Mayor Rykken presided thereat

The purpose of this Special Meeting is to hold a workshop session to review the Preliminary Budget for 2012.

2. APPROVAL OF AGENDA

The Agenda was approved by General Consent as presented.

3. REVIEW OF PROPOSED PRELIMINARY BUDGET

City Administrator Willer presented to the Council a Five Year Capital Improvement Plan and the Proposed Budget as well as a cover sheet depicting each Fund's total Expenses and Revenues, a copy of the proposed levy, a history of levies for prior years and a calculation of possible levy increases by percentage rate.

It was noted that the Total Revenues exceed Total Revenues, however the General Fund shows Expenses exceed Revenues by $174,009.39. If the goal is for the Council to adopt a balanced budget the expenses will have to be reduced or the revenues raised.

The Council reviewed each budget item along with giving each Department Head the opportunity to explain his or her position and needs supporting the proposal.

The following changes were made to the proposed Expense Budget.

- 100-41110-309 Network Consulting reduced $500.00 to $1,000.00.
- 100-41600-311 Corporate Legal Expenses reduced $2,000 to $3,000.00.
- 100-41912-313 Comp Plan Consulting Fees added at $10,000.00
- 100-42700-210 Animal Control Supplies reduced $100.00 to $100.00
- 100-42700-240 Animal Small Tools reduced $50.00 to $50.00
- 100-43100-240 Street Small Tools reduced $1,500.00 to $2,500.00
- 100-43100-304 Street Legal Fees reduced $250.00 to $0
- 100-43100-415 Street Rentals reduced $100.00 to $500.00
- 100-45183-381 Campground Electric raised from $6,700.00 to $10,000.00
- 100-45200-403 Parks Repairs OT Buildings reduced $500.00 to $2,500.00

- 100-45200-550 Parks Motor Vehicles reduced $10,000.00 to $0.
- 240-44101-210 Ambulance Operating Supplies reduced $250.00 to $750.00
- 240-44101-570 Ambulance Office Equipment reduced $250.00 to $500.00
- 270-45182-210 Arena Operating Supplies reduced $1,500.00 to $2,500.00
- 270-45182-313 Arena Consulting Fees reduced $100.00 to $0

The Council then reviewed the various Revenues available to the City. It was noted that LGA is proposed to remain the same for 2012 as is allocated for 2009. This is approximately $250,000 less than certified.

The Council discussed a potential levy increase and recommended that the City consider implementing a 2% levy increase which would be $30,082.84.

Following the review it was the consensus of the Council that staff takes another look at the budget to propose additional cuts for review with the Finance Committee to be brought back to the Council at the next meeting.

4. ADJOURNMENT

With no further business to come before the Council, Mayor Rykken adjourned the meeting at 7:00 p.m.

Respectfully Submitted,

//S// Dennis Rykken	//S//Vicki Willer
Mayor Dennis Rykken	City Administrator Vicki M. Willer