

**MINUTES OF THE JANUARY 12, 2026, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:37 p.m. on January 12, 2026, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, and Jeff Bromenshenkel, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on December 8, 2025.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of December 2025 accounts payable in the amount of \$2,756,795.77.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ac&d. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

b. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Delinquent Accounts Report, with the write-off amount of \$5,467.91 minus \$67.40 for Storm Sewer. Motion carried five to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next Regular Meeting of the Sauk Centre Public Utilities Commission will be held on Monday, February 9, 2026, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

- 7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the 2026 Operational Policy Rate Schedule. Motion carried five to zero.
- b. Commissioner Roberg made a motion to approve the 2026 C.I.P. Plans and Budgets for all departments and was seconded by Commissioner Senst. Motion carried five to zero.
- c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the MMUA 2026 Annual Membership in the amount of \$13,584.00. Motion carried five to zero.
- d. Commissioner Senst made a motion to approve the Change Order from Harold K. Scholz Company in the amount of \$54,200 for the North Substation Control panel and 15kV Switchgear for future generation and was seconded by Commissioner Stone. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

- 1. A report on the CIP Rebate Recap was shared with the Commission.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

- 9a. Information was reviewed from KLM for the close out for the Spot Coating Repairs, Structural Modifications, and Overcoat on the water tower. No action needed.
- b. General Manager Boyer presented the poster of the local winner of the MN Rural Water Poster Participant. The poster will be submitted to MN Rural Water. Commissioner Bromenshenkel made a motion to approve a \$25 gift certificate be given to the winner and Commissioner Senst seconded the motion. Motion carried five to zero.
- c. General Manager Boyer updated the Commission on the Substation project. A short discussion was held on the MRES Member Generation and the purchasing of a generator. More information will be brought to another meeting. Informational only.

d. Water/Wastewater Supervisor Glenn Bauer informed the Commission on the four possible sites for Sonic Well Drilling for Well #9. After a discussion was held, the Commission would like to start with two sites, starting in the Northwest corner of the property by CO RD 112/US TH 71 and moving to the East from there. No action was needed at this time.

FOR YOUR INFORMATION ONLY

1. 2026 Mileage Rate is .725 cents per mile

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:38 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission