

**MINUTES OF THE MARCH 9, 2026, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 9, 2026, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, Mark Roberg, and Jeff Bromenshenkel. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Bromenshenkel leaving at 4:49 p.m.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on February 9, 2026.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Senst and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the February 2026 accounts payable in the amount of \$680,390.78.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, April 13, 2026, at 4:30 p.m.

b. General Manager Boyer will inform the Commission when formal notification comes out for the MRES Annual Meeting on May 6-7th, in Sioux Falls, SD.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Stone to approve Payment #3 for the No. Substation from Harold K. Scholz in the amount of \$188,562.06. Motion carried five to zero.

b. Commissioner Stone made a motion to approve the sole bid for Well #9 construction from Traut Companies in the amount of \$215,215.00, which was seconded by Commissioner Bromenshenkel. It was noted that if more than two sonic holes are required, further discussion will be necessary. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the re-hiring of Hunter Dickinson for the summer help position for up to 32 hours per week with the increased rate of \$18/hr. Motion carried four to zero.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. Commissioner Stone moved to accept the Resignation Letter from Anna Johnson, with a second by Commissioner Senst. Discussion followed regarding the process for filling the vacant position. At this time, current staff will assume the duties of the position and will report back at a later date on how the arrangement is progressing. Motion carried four to zero.

b. General Manager Boyer updated the Commission on the building enclosure for the substation. A new estimated date for delivery is the second week of April. No action needed.

c. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to approve the hiring of a 1,000-hour apprentice. General Manager Boyer will proceed with placing an advertisement for the position. Motion carried four to zero.

d. General Manager Boyer and Electric Supervisor Ellering updated the Commission on the situation in Melrose. By general consent the Commission authorized the electric crew to provide assistance if needed, provided that at least two SCPUC crew members are present.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 5:14 p.m. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission