

**MINUTES OF THE APRIL 13, 2026, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:33 p.m. on April 13, 2026, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Wayne Senst, and Mark Roberg. Also, present were Mary Reedy from CliftonLarsonAllen LLP, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Warren Stone was absent.

**MINUTES:**

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on March 9, 2026.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the March 2026 accounts payable in the amount of \$798,526.19.

Motion carried four to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4abcd&e. By general consent, the Commission approved all the Monthly, Investment, 4M Fund, Delinquent Accounts, and CIP Rebate Recap Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, May 11, 2026, at 4:30 p.m.

**OLD BUSINESS:**

## **NEW BUSINESS:**

7a. Mary Reedy from CliftonLarsonAllen LLP at 4:33 presented the 2025 Annual Audit Report. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the 2025 Audit Report. Motion carried four to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve the 2026 Water Fest donation request from Sauk River Watershed District in the amount of \$1,000.00. Motion carried four to zero.

c. Commissioner Senst made a motion, seconded by Commissioner Bromenshenkel, to increase the Big Sauk Lake Association membership dues to \$150.00. Motion carried four to zero.

d. A discussion was held regarding Task Order No. 05 from DGR for the design of a new 3 MW diesel-fired generating unit at the North Substation site. By general consent, the Commission decided to table the item and gather additional information from MRES regarding the reimbursement program.

e. A motion was made by Commissioner Senst, seconded by Commissioner Bromenshenkel, to approve the Fuel System quote from FTO, with a 50/50 cost split with the City for the 1,000-gallon option in the amount of \$23,589.50. Motion carried four to zero.

f. Commissioner Senst made a motion, seconded by Commissioner Bromenshenkel, to approve the bid for the replacement of truck #30 from Dan Welle Southtown in the amount of \$68,725.00, with the addition of an aluminum box. If an aluminum box option is not available, the Commission will proceed with the John Wiese Ford bid. Motion carried four to zero.

## **COMMISSIONERS ITEMS:**

### 8a. Commissioners & Other Committee Items / Reports

#### b. Personnel Committee

1. Water/Wastewater Supervisor Glenn Bauer informed the Commission that Dewey and Ryan passed their Class A Wastewater license. Their wages will be adjusted based on the Union Contract.

2. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel

to approve the hiring of Luke McCoy for the 1,000-Hour Apprentice Lineman position at the rate of \$28.18/hr. with no benefits. Motion carried four to zero.

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. General Manager Boyer discussed financing options with the Commission for the Highway 71 project. After discussion, Boyer will obtain additional information from Tim Miller of MRES regarding bonding or in-house borrowing. The information will be brought back to the Commission at a later meeting .

b. Electrical Supervisor Shannon Ellering reviewed the 2025 Reliability Tracker with the Commission. The reliability report showed the Sauk Centre Public Utilities is in the high percentage for response and a low number of outages.

c. A motion was made by Commissioner Senst to approve the bid proposal from Core & Main for a Hydrant Buddy Valve Exerciser in the amount of \$4,200.00, seconded by Commissioner Bromenshenkel. Motion carried four to zero.

d. General Manager Boyer and Electrical Supervisor Ellering updated the Commission on the Substation project. The building is now placed, and Boyer and Ellering will discuss with Paul from DGR on options for the repayment of the assessed liquidated damages from Harold K Scholz Company and will report back to the Commission. No action needed at this time.

e. Electrical Supervisor Ellering informed the Commission of the several overhead electrical lines on Highway 71, and the Commission agreed the lines should be put underground. No action needed.

**FOR YOUR INFORMATION ONLY**

Being no further business, a motion was made by Commissioner Roberg and seconded by Commissioner Senst to adjourn the meeting at 6:14 p.m. Motion carried four to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission