

**MINUTES OF THE APRIL 14, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on April 14, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Jeff Bromenshenkel, Wayne Senst, and Mark Roberg. Also, present were Becca Nielsen from CliftonLarsonAllen LLP, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on March 10, 2025.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the March 2025 accounts payable in the amount of \$1,273,317.74.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4abcd&e. By general consent, the Commission approved all the Monthly, Investment, 4M Fund, Delinquent Accounts, and CIP Rebate Recap Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, May 12, 2025, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

7a. Becca Nielsen from CliftonLarsonAllen LLP at 4:30 presented the 2024 Annual Audit Report. A motion was made by Commissioner Stone and seconded by Commissioner Senst to approve the 2024 Audit Report. Motion carried five to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the 2025 Water Fest donation request from Sauk River Watershed District in the amount of \$1,000.00. Motion carried five to zero.

c. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Big Sauk Lake Association Membership Dues in the amount of \$35. Motion carried five to zero.

d. A motion was made by Commissioner Stone and seconded by Commissioner Senst to accept the Resignation Letter from Justin Henrichs. Motion carried five to zero.

e. Commissioner Roberg made a motion to approve the invoice for payment #1 to Synergy Powerline in the amount of \$296,981.40 and seconded by Commissioner Bromenshenkel. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. General Manager Boyer will place an ad for the hiring of a summer help position for up to 32 hours per week with the increased rate of \$17-18/hr.

2. The Personal Committee will set a date to discuss the electric position opening.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A discussion was held on the water/sewer services for the street project. By general consent SCPUC will follow policy with the connection of water and sewer services.

b. Electrical Supervisor Shannon Ellering reviewed the 2024 Reliability Tracker with the Commission. The reliability report showed the Sauk Centre Public Utilities is in the high percentage for response and a low number of outages.

- c. After a lengthy discussion, a motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to offer \$2,500 to the resident at 631 Birch St S., to place a switch box on the NE corner of the lot. If the resident wants more compensation, then the utilities will place the switch box on the SE corner of the lot where it should be. It will become part of the abstract and the utilities will pay for the easement paperwork. Motion carried five to zero.
- d. Information was presented to the Commission from the Minnesota Pollution Control Agency on MN Biosolids PFAS Strategy. Informational only, no action needed.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 6:03 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission