

**MINUTES OF THE JUNE 9, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:31 p.m. on June 9, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, Jeff Bromenshenkel, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

- 2a. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the minutes of the last Regular Commission Meeting held on May 12, 2025. Motion carried five to zero.
- b. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the minutes of the Special Meeting held on May 19, 2025. Motion carried three to zero with Commissioner Senst and President Spanier abstaining.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Stone that the following utility bills be approved:

The full listing of the May 2025 accounts payable in the amount of \$1,444,408.32.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Financial Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 14, 2025, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve payment #8 for Castrojen Inc. in the amount \$54,194.65 for electrical distribution improvements Phase 1A. Motion carried five to zero.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve payment #1 for Push Inc. in the amount of \$106,845.31 for electrical distribution improvements Phase1B & Phase 2. Motion carried five to zero.

c. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the Pennsylvania Transformer Invoice for Payment #4 in the amount of \$255,266.00. Motion carried five to zero.

d. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the Harold K Scholz Company Invoice for payment #2 for furnishing 15 kV switchgear and 69 kV control panel for the North Substation in the amount of \$176,800.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer updated the Commission on the Substation Project. Vonco in Becker, MN will take the contaminated soil for a fee. Discussions are being held with Harold K Scholz Company splitting the cost. More information will be gathered and brought to another meeting.

b. The easement for Birch St S. from Adam and Nathan Sunderman has been signed and will be brought to city hall for signatures.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Senst and seconded by Commissioner Roberg to adjourn the meeting at 4:53 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission