

**MINUTES OF THE JULY 14, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on July 14, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, Jeff Bromenshenkel, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Bromenshenkel leaving at 4:46 p.m.

MINUTES:

2a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the minutes of the last Regular Commission Meeting held on June 9, 2025. Motion carried five to zero.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the June 2025 accounts payable in the amount of \$1,341,815.43.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4abc&d. By general consent, the Commission approved all the Monthly, Investment, 4M Fund, and Delinquent Accounts Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, August 11, 2025, at 4:30 p.m.

OLD BUSINESS:

6a. General Manager Boyer updated the Commission on the contaminated soil being removed by Ilgen's and reminded the Commission that 25% of cost will be returned to us from Harold K Scholz Company.

NEW BUSINESS:

7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the Pennsylvania Transformer Invoice for Payment #5 in the amount \$127,633.00. Motion carried five to zero.

b. A motion was made by Commissioner Stone and seconded by Commissioner Senst to approve the Invoice for Pipe Services in the amount of \$133,894.12 for sanitary sewer cleaning. Motion carried five to zero.

c. A motion was made by Commissioner Stone and seconded by Commissioner Roberg to approve the Push Inc. Invoice for payment #2 for electric distribution improvements Phase 1B and Phase 2 in the amount of \$118,316.13. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. General Manager Boyer presented the C.I.P. Recap Report 2025 to the Commission. Informational only, no action needed.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer presented the Liability and Workers' Compensation renewal through LMCIT. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the Regular Premium Option for Workers' Compensation coverage for \$17,915.00. Motion carried four to zero.

b. General Manager Boyer informed the Commission that WAPA is estimating no additional change to the Drought Adder component for 2026. Informational only.

FOR YOUR INFORMATION ONLY

1. Night to Unite August 5, 2025, at 5:30 p.m. President Spanier made a motion and seconded by Commissioner Stone to donate up to \$1,000.00 for Night to Unite if needed and MRES will match 50% of the donation. Motion carried four to zero.
2. Private Well Screening Event at fairgrounds August 27, 2025, at 1:00 p.m.

Being no further business, a motion was made by Commissioner Senst and seconded by Commissioner Roberg to adjourn the meeting at 5:15 p.m. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission