

**MINUTES OF THE DECEMBER 8, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:33 p.m. on December 8, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, and Jeff Bromenshenkel. Also, present were Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Water/Wastewater Supervisor Glenn Bauer and Commissioner Mark Roberg were absent.

MINUTES:

2a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the minutes of the last Regular Commission Meeting held on November 11, 2025. Motion carried three to zero with President Spanier abstaining.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the November 2025 accounts payable in the amount of \$1,001,859.17.

Motion carried four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next Regular and Organizational Meetings of the Sauk Centre Public Utilities Commission will be held on Monday, January 12, 2026, at 4:30 p.m.

b. Commissioners will get back to General Manager Boyer by the end of the year if they want to attend the Governance in Action Training January 23, 2026, in St. Cloud.

OLD BUSINESS:

6a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the invoice for Co Rd 112 Assessments from City Hall in the amount of \$33,489.57, with \$18,755.49 for sewer and \$14,734.08 for water. Motion carried four to zero.

NEW BUSINESS:

7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve Payment #9, the final payment, from Castrejon for Electric Distribution Improvements Phase 1A, in the amount of \$80,779.95. Motion carried four to zero.

b. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve Payment #7 to Push Inc. for Electric Distribution Improvements Phase 1B & Phase 2, in the amount of \$189,478.18. Motion carried four to zero.

c. Commissioner Stone made a motion to approve Change Order #1 from Harold K. Scholz Company in the decreased amount of \$6,295.17 for transformer setup and contaminated soil removal, for a new contract price of \$1,723,704.83, and was seconded by Commissioner Bromenshenkel. Motion carried four to zero. A second motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve Payment #2 to Harold K. Scholz Company in the amount of \$395,263.09 for the North Substation and was seconded by Commissioner Bromenshenkel. Motion carried four to zero.

d. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the invoice from KLM Engineering in the amount of \$88,830.00 for the painting and the scope of work done to the water tower. Motion carried four to zero.

e. General Manger Boyer presented the increase of about 4.7% overall for the MRES S-1 Supplemental Power Rates and the 7-9% increase for the Xcel Group Transmission Rates for 2026. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the contract. Motion carried four to zero.

f. Commissioner Senst made a motion to approve the PowerManager's Software Support Plan for 2026 in the amount of \$10,090.56 and was seconded by Commissioner Bromenshenkel. Motion carried four to zero.

g. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the MN Rural Water Membership for 2026, Option B, in the amount of \$425.00 with an additional \$25.00 to the Equipment Fund Contribution for a total of \$450.00. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. Warren Stone and Wayne Senst terms expire 12/31/2025. Both have reapplied for the Commission.

b. Personnel Committee

1. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to acknowledge that Cole Jordahl has successfully completed his six-month probationary period. Motion carried four to zero.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A motion was made by Commissioner Stone and seconded by Commissioner Senst to approve the proposed 7% Wastewater increase for 2026 as recommended by Tim Miller of MRES. Motion carried four to zero. Next, a motion was made by Commissioner Stone and seconded by President Spanier to increase the Water rate by 10% overall with 80% increase going to the gallons sold and 20% going to the base charge. Motion carried three to one, with Commissioner Senst opposing. Then a discussion was held on the Electrical rate increase. First motion: Commissioner Bromenshenkel proposed a 0% increase, seconded by Commissioner Senst. This motion failed with a 2-2 tie (Stone and Spanier opposed). Second motion: Commissioner Stone proposed a 2% increase, seconded by President Spanier. This also failed with a 2-2 tie (Senst and Bromenshenkel opposed). Final motion: Commissioner Bromenshenkel proposed a 1% increase, seconded by Commissioner Senst. This motion passed unanimously four to zero.

- b. Commissioner Bromenshenkel made a motion to approve the Sauk Centre Chamber Dues for 2026 in the amount of \$530.00 and was seconded by Commissioner Senst. Motion carried four to zero.
- c. General Manager Boyer presented the resolution for the adoption of the Cafeteria Plan and was approved by general consent.
- d. General Manager Boyer presented the Cogeneration/Production Tariff Report for acknowledgment by the Commission. No action needed.
- e. A motion was made by the Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the revised Pine/Birch Invoice from City Hall in the amount of \$1,465,311.00, a difference of \$2,000 more from the previous invoice that was approved last month. Motion carried four to zero.
- f. A motion was made by President Spanier and seconded by Commissioner Stone to approve the Dollars for Scholars request for 2026. The utility will offer a \$2,000 scholarship to a student entering an electric, water, or wastewater school. Parents are to be customers of the SCPUC. Motion carried four to zero.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to adjourn the meeting at 5:50 p.m. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission