

**MINUTES OF THE SEPTEMBER 8, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on September 8, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Wayne Senst, Warren Stone, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on August 11, 2025.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the August 2025 accounts payable in the amount of \$1,169,175.73.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, October 13, 2025, at 4:30 p.m.

b. Commissioners will get back to General Manager Boyer on attending the MRES Area Meeting in Alexandria on Wednesday, October 22, 2025.

OLD BUSINESS:

NEW BUSINESS:

- 7a. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the MESERB 2025-2026 Membership Assessment in the amount of \$1,776.00. Motion carried five to zero.
- b. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to retain the current coverage of \$2,000,000 and a deductible of \$500 and waive statutory limits on liability coverage through LMCIT's Property/Casualty Policy. Motion carried five to zero.
- c. Commissioner Bromenshenkel made a motion to approve Payment #4 in the amount of \$111,482.20 for Push Inc. for Electric Distribution Improvements Phase 1B & Phase 2, seconded by Commissioner Roberg. Motion carried five to zero.
- d. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the advertising request from Youth Hockey/Civic Arena in the amount of \$150.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

- 8a. Commissioners & Other Committee Items / Reports
- b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

- 9a. President Spanier made a motion and Commissioner Stone seconded the approval to seek a quote from SEH for a full bid for Well #9 including roto-sonic drilling, infrastructure, and getting it to the Water Treatment Plant. Motion carried five to zero.
- b. Information was presented to the Commission on relays at the substation and engineering that will take place next year. Informational only, no action needed.
- c. General Manager Boyer went over the total expenses incurred from the contaminated soil removal. The total expenses incurred were \$11,220 for Ilgen and \$7,994.74 for Vonco, totaling \$19,214.74. Informational only, no action needed.

d. After a long discussion a motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel for residents of County Road 112 who hook up to city water and sewer, will become annexed into the city, and deferred assessments in this area are not intended to be collected. Motion carried five to zero.

FOR YOUR INFORMATION ONLY

1. Nitrate Clinic at Fairgrounds-Went well and had about 150-200 people come through.

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 5:48 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission